

PURCHASING DEPARTMENT



RFP- 0202

**200 Derbigny Street
Suite 4400
Gretna, LA 70053
(504) 364-2678**

REQUEST FOR PROPOSAL

TO PROVIDE FOR A TWO-YEAR CONTRACT FOR DANGEROUS BUILDING
DEMOLITION AND DEBRIS REMOVAL FOR JEFFERSON PARISH DEPARTMENT
OF INSPECTION AND CODE ENFORCEMENT.



RFP No.: 0202

Proposal Receipt Date: January 6, 2010

Proposal Receipt Time: 04:00 p.m.

Jefferson Parish
Department of Purchasing
P. O. Box 9
Gretna, Louisiana 70053

(504)364-2678

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REQUEST FOR PROPOSAL FOR DEMOLITION SERVICES

1.1. Background

The Jefferson Parish Department of Inspection and Code Enforcement has issued this Request for Proposal (RFP) for the purpose of obtaining responsive proposals from responsible contractors to establish multiple award contracts for demolition services. Jefferson Parish is seeking qualified, experienced, and licensed contractors with demonstrated skills and experience in providing demolition services.

Jefferson Parish intends to award contracts to the responsible and responsive offerors whose proposals fall within the competitive range, based on the evaluation factors set forth in this RFP.

Jefferson Parish Department of Inspection and Code Enforcement anticipates that various types of demolition projects will be required under these contracts, including dangerous building demolitions, both residential and commercial, debris removal, demolition of slabs, and the coring, draining and backfilling of pools. Contractor is to provide all necessary equipment, materials, transportation, and labor for said demolition services. Demolition projects must be accomplished in a quality and timely manner. Therefore, it is important for Jefferson Parish to be able to procure such work from qualified contractors who have the integrity and reliability that will assure good faith performance. It is equally important for Jefferson Parish to procure such work in a manner that maximizes administrative efficiency, minimizes the time required to get the job started and completed, and maximizes economy and value.

The awarded contract(s) will include projects primarily for the Department of Inspection and Code Enforcement. Other projects approved by Jefferson Parish may be covered under this agreement. However, the Parish reserves the right to bid projects separately if deemed to be in Jefferson Parish's best interest. The number and aggregate dollar value of total jobs to be performed under the contracts is unknown and not guaranteed. However, it is estimated that total number of jobs annually is 125. Quantities listed are Jefferson Parish's best estimate and do not obligate Jefferson Parish to order or accept more than its actual requirements during the period of this agreement as determined by actual needs and availability of appropriated funds.

Jefferson Parish requires completion and removal of properties within 14 days of work order issuance. The contract time shall be extended in an amount equal to the time lost due to delays beyond the control of the Parish or contractor. Such

delays shall include, but not be limited to, inclement weather, fires, floods, labor disputes or acts of God. The contractor shall be extended a day for each rain day encountered. A rain day is defined as a day in which the contractor is unable to perform any work at the demolition site. All times are consecutive calendar days unless otherwise indicated. If any of the established deadlines fall on a weekend or holiday, the contractor has until the next business day to meet that deadline.

It should be noted that there likely will be cases when the services included within the scope of this RFP may be required on an emergency or urgent basis. Therefore, Jefferson Parish will consider in the award of any resulting contracts the capabilities of Offerors to respond immediately when their service or services are required on an emergency or urgent basis.

The contemplated term for a contract awarded through this RFP is a two-year term from March 1, 2010 through February 28, 2012.

1.1.1 Purpose

The purpose of this Request for Proposal (RFP) is to obtain competitive proposals as allowed by Jefferson Parish Resolution Numbers 113230, 113231, 113232, and 113233 from bona fide, qualified proposers who are interested in providing demolition services, to include demolition of dangerous buildings, both residential and commercial, debris removal, demolition of slabs, and the coring, draining and backfilling of pools.

1.1.2 Goals and Objectives

Contractor is to meet with the inspector to measure property before demolition and after demolition to assure the work is completed correctly.

Contractor is to complete demolition work within fourteen (14) days of receipt of work order. It is contractor's responsibility to secure all disconnects prior to demolition and provide sewer disconnects as well as obtain demolition permits from the Department of Inspection and Code Enforcement. Disconnect requests are to be directed by contractor to the utility representatives.

Contractor is responsible for permit and filing fees.

Each demolition contractor should have more than one demolition crew to perform Parish work at all times.

ALL DEQ requirements/regulations for asbestos must be met on commercial properties.

Contractor shall supply plywood sheeting and associated hardware for boarding up abandoned property in accordance with Inspection and Code Enforcement guidelines for securing a building declared dangerous as per specifications and drawings attached and identified as "Securing a Building Declared Dangerous" (Attachment "C").

Contractor must coordinate with the Department of Inspection and Code Enforcement to assure efficient, effective, and cost-effective project completion, and to minimize any adverse impact on business and the general public.

Mobilization and demobilization charges are not allowed during the performance of this proposed contract.

Without exception, the potential contractor and subcontractors, if any, must comply with all local, state, and federal regulations regarding these matters during the performance of this contract.

Contractor must maintain a clear line of communication with Jefferson Parish and the Department of Inspection and Code Enforcement.

Contractor must maintain project records of expenditures, deliverables, and progress reports.

Contractor must comply with all applicable local, state, and federal laws, rules, regulations, and other legal requirements, including those regarding licenses and permits, safety and the environment, and the disposal of hazardous and potentially hazardous materials.

Contractor must secure all permits and approvals from the federal, state and local governments in the name of the contractor necessary for the performance of the required services.

Contractor must maintain safe working conditions by installing, operating, maintaining and protecting temporary facilities in a manner that will be safe, non-hazardous, sanitary, and protective of persons and property. The contractor shall provide all necessary barricades, signs and take all necessary precautions to protect buildings, property, personnel and the public.

Contractor must execute daily cleaning procedures to ensure that buildings, grounds, and public properties are maintained free from accumulations of waste materials and rubbish.

Contractor shall be responsible for prompt removal and proper disposal of all debris that may be a result of services under this proposed contract.

1.2 Schedule of Events

	<u>Date</u>	<u>Time (CST)</u>
1. RFP mailed to prospective proposers	12-03-2009	
2. Pre-Proposal (if required)	12-18-2009	10:00 A.M.
3. Deadline to receive written inquiries		3-5 days after Pre-Proposal Conference
4. Deadline to answer written inquiries		5-7 days after receipt of inquiry
5. Proposal Receipt Date	01-06-2010	
6. Oral discussions with proposers, if applicable		To be scheduled
7. Council Selection via resolution		To be scheduled (approx. 3-4 weeks after 6).
8. Contract Ratification via resolution		To be scheduled (approx. 3-4 weeks after 7).

NOTE: The Parish of Jefferson reserves the right to deviate from these dates.

1.3 Proposal Submittal

All proposals shall be received by the Jefferson Parish Purchasing Department **no later than date and time shown in the Schedule of Events.**

Important – Clearly mark outside of envelope, box or package with the following information and format:

Proposal Name: Two year contract for dangerous building demolition and debris removal for Jefferson Parish Department of Inspection and Code Enforcement.

- Proposal No. 0202
- Proposal Receipt Date: January 6, 2010

Proposals will be received at:

Jefferson Parish Purchasing Department
200 Derbigny Street, Suite 4400
Gretna, Louisiana 70053

Proposer is solely responsible for ensuring that its courier service provider makes inside deliveries to our physical location. Jefferson Parish Purchasing is not responsible for any delays caused by the proposer's chosen means of proposal delivery.

Proposer is solely responsible for the timely delivery of its proposal. Failure to meet the proposal receipt date and time shall result in rejection of the proposal.

PROPOSALS SHALL BE OPENED PUBLICLY AND ONLY PROPOSERS SUBMITTING PROPOSALS SHALL BE IDENTIFIED ALOUD. PRICES SHALL NOT BE READ.

1.4 Proposal Response Format

Proposals submitted for consideration should follow the format and order of presentation described below:

- A. Cover Letter: Containing summary of Proposer's ability to perform the services described in the RFP and confirms that Proposer is willing to perform those services and enter into a contract with the Parish. The letter shall be signed by a person having authority to commit the Proposer to a contract. If proposer is an agency, corporation, partnership or other legal entity, the president, vice-president, secretary or treasurer, or an authorized agent shall sign the proposal, **and** satisfactory evidence of the authority of the person signing for the agency, corporation, partnership or other legal entity shall be attached to the proposal.

Proposers should exhibit their understanding and approach to the project and address how each element will be accomplished.

- B. Table of Contents: Organized in the order cited in the format contained herein.
- C. Proposer Qualifications and Experience: History and background of Proposer, financial strength and stability, with related services to government entities existing customer satisfaction, demonstrated volume of merchants, etc.

- D. Technical Proposal: Illustrating and describing compliance with the RFP requirements.
- E. Innovative Concepts: Present innovative concepts, if any, not discussed above for consideration.
- F. Project Schedule: Detailed schedule of implementation plan for pilot (if applicable) and full implementation. This schedule is to include implementation actions, timelines, responsible parties, etc.
- G. Financial Proposal: Proposer's fees and other costs, if any, shall be submitted. This financial proposal shall include any and all costs the Proposer wishes to have considered in the contractual agreement with the Parish of Jefferson. Financial Proposals are to be submitted in a separate sealed envelope.

1.4.1 Number of Response Copies

Each proposer shall submit one (1) signed original response along with six (6) additional copies of the proposal. Additional copies may be submitted on a CD-R/CD-RW media or 3-1/2" diskette as long as data on the disc is formatted in the Word program.

1.4.2 Legal/Clarity

Responses to the requirements of this RFP in the formats requested are desirable with all questions answered in as much detail as practicable. The Proposer(s) response is to demonstrate an understanding of the requirements. Proposals prepared simply and economically, providing a straightforward, concise description of the Proposer(s) ability to meet the requirements of the RFP is also desired. Each Proposer is solely responsible for the accuracy and completeness of its proposal.

1.5 Confidentiality

All documents submitted to the Parish are subject to the Louisiana Public Records Act, LSA-R.S. 44:1 *et seq.*, and may be released when a public records request is made by news media, competitors, or other interested parties, in accordance with the law.

If a Proposer deems any document submitted to the Parish under this RFP contains confidential business data, trade secrets, proprietary information, or data not otherwise subject to public disclosure, under La. Const. Art I § 5 LSA-R.S. 44:4 or 4.1, or other provisions of law, the Proposer shall clearly mark the documents as "Confidential" prior to delivering or making them available to the Parish.

- (1) If the Parish receives a request for the production or disclosure of documents so marked, it will decline disclosure and notify the Proposer of such request;
- (2) Provided, however, that if any action is commenced against the Parish under the Louisiana Public Records Act, LSA-R.S. 44:1 et seq., or otherwise seeking to compel production or disclosure of the documents, the Proposer or any other person asserting the confidentiality privilege of such documents shall defend, indemnify and hold the Parish harmless from any costs, damages, penalties or other consequences of the Parish's refusal to disclose or produce such documents. Failure of the Proposer to immediately intervene in such legal action, will authorize the Parish to voluntarily provide the information or disclosure under the supervision of the court;
- (3) The Parish assumes no liability for disclosure or use of any document or portion of this RFP that has not been clearly marked as "confidential", or as otherwise constituting information exempt from the Louisiana Public Records Act, and may use or disclose such unmarked documents as public records.
- (4) The Proposer is to mark the cover sheet of the proposal with the following legend, specifying the pages of the proposal which are to be restricted in accordance, with the conditions of the legend:

"The data contained in Pages _____ of the proposal have been submitted in confidence and contain trade secrets and/or privileged or confidential information and such data shall only be disclosed for evaluation purposes, provided that if a contract is awarded to this Proposer as a result of or in connection with the submission of this proposal, the Parish of Jefferson shall have the right to use or disclose the data therein to the extent provided in the contract. This restriction does not limit the Parish of Jefferson's right to use or disclose data obtained from any source, including the Proposer, without restrictions."

Further, to protect such data, each page containing such data shall be specifically identified and marked "**CONFIDENTIAL.**"

The Proposer shall not mark the entire proposal "Confidential" or as information constituting an exception to Louisiana's Public Records Act. If an entire response, submittal or proposal is so marked, the Parish of Jefferson shall not consider the proposal for an award of the contract.

Nothing herein shall prohibit the Parish of Jefferson from making any proposal, including confidential business data, trade secrets, and proprietary information contained therein, available to any parish agency, person or organization for the sole purpose of assisting the Parish in its evaluation of the proposal. The Parish shall require said information privileged business information obtained as a result of their participation in these evaluations.

1.6 Proposal Clarifications Prior to Submittal

1.6.1 Pre-Proposal Conference

A Pre-Proposal Conference will be held at 10:00 a.m. on December 18, 2009 in the Purchasing Department, 200 Derbigny Street, General Government Building, Suite 4400. Prospective proposers may participate in the conference to obtain clarification of the requirements of the RFP and to receive answers to relevant questions. Any firm intending to submit a proposal should have at least one duly authorized representative attend the Pre-Proposal Conference.

Although impromptu questions will be permitted and spontaneous answers will be provided during the conference, the only official answer or position of the Parish of Jefferson will be stated in writing in response to written questions.

1.6.2 Inquiry Periods

An initial inquiry period is hereby firmly set for all interested proposers to perform a detailed review of the RFP documents and to submit any written questions relative thereto. *Without exception*, all questions **MUST** be in writing (even if answer has already been given to an oral question during the Pre-Proposal Conference) and received by the close of business on the Inquiry Deadline date set forth in the Calendar of Events. Initial inquiries shall not be entertained thereafter.

The Parish of Jefferson shall not and cannot permit an open-ended inquiry period, as this creates an unwarranted delay in the procurement cycle and operations of our agency and departments. The Parish of Jefferson reasonably expects and requires responsible and interested proposers to conduct their in-depth proposal review and submit inquiries in a timely manner.

Further, we realize that additional questions or requests for clarification may generate from the Parish's addendum responses to the inquiries received during the initial inquiry period. Therefore, a final 3-day inquiry period shall be granted. Questions relative to the addendum shall be submitted by the close of business three (3) working days from the date the addendum is posted. If necessary, another addendum will be issued to address the final questions received. Thereafter, all proposal documents, including but not limited to the specifications, terms, conditions, plans, etc., will stand as written and/or amended by any addendum issued as a result of the final inquiry period.

No negotiations, decisions, or actions shall be executed as a result of any oral discussions with parish employees or parish consultant. The Parish shall only consider written and timely communications from proposers.

Inquiries shall be submitted in writing by an authorized representative of the proposer, clearly cross-referenced to the relevant solicitation section. Only those inquiries received by the established deadline shall be considered by the Parish. Answers to questions that change or substantially clarify the solicitation shall be issued by addendum and provided to all prospective proposers.

Inquiries concerning this solicitation may be delivered by mail, express courier, e-mail, hand, or fax to:

Jefferson Parish Purchasing Department
200 Derbigny Street, Suite 4400
Gretna, Louisiana 70053
E-Mail: sduffy@jeffparish.net
Phone: (504) 364-2678 Fax: (504) 364-2693

1.7 Proposal Guarantee

NOT REQUIRED FOR THIS RFP.

1.8 Performance Bond

The successful proposer shall be required to provide a performance (surety) bond in the amount of fifty (50%) percent of the contract price to insure the successful performance under the terms and conditions of the contract negotiated between the successful proposer and the Parish. The performance bond shall be subject to forfeiture for failure on the part of the successful proposer to perform its obligations under the contract.

1.9 Changes, Addenda, Withdrawals

If the proposer needs to submit changes or addenda, such shall be submitted in writing, signed by an authorized representative of the proposer, cross-referenced clearly to the relevant proposal section, in a sealed envelope, prior to the proposal opening. Such shall meet all requirements for the proposal. If the proposer chooses to withdraw his proposal response, the withdrawal notice shall be in writing and received prior to proposal opening.

1.10 Cost of Offer Preparation

The Proposer assumes sole responsibility for any and all costs associated with the preparation and reproduction of any offer submitted in response to the RFP and preparation for oral presentations/discussions and other such expenses shall not include this cost or any portion thereof in the offered contract price and terms.

1.11 Non-negotiable Contract Terms

Non-negotiable contract terms include but are not limited to taxes, assignment of contract, audit of records, EEOC and ADA compliance, record retention, content of contract/order of precedence, contract changes, force majeure, governing law, claims or controversies, and termination based on contingency of appropriation of funds. The standard general terms and conditions used by Jefferson Parish may be found in Resolution No. 105529. A copy may be obtained from the Parish Clerk's Office, 6th Floor, General Government Building, 200 Derbigny Street, Gretna, LA 70053, (504) 364-2626.

1.12 Taxes

Any taxes, if applicable, shall be assumed to be included within the Proposer's cost.

1.13 Proposal Validity

All proposals shall be considered valid for acceptance until such time an award is made, unless the Proposer provides for a different time period within its proposal response. However, the Parish reserves the right to reject a proposal if the Proposer's response is unacceptable and the Proposer is unwilling to extend the validity of its proposal.

1.14 Prime Contractor Responsibilities

The selected Proposer shall be required to assume responsibility for all items and services offered in his proposal whether or not he produces or provides them. The Parish of Jefferson shall consider the selected Proposer to be the sole point of contact with regard to contractual matters, including payment of any and all charges resulting from the contract.

1.15 Written or Oral Discussions/Presentations

Written or oral discussions may be conducted with Proposer(s) who submit proposals determined to be reasonably susceptible of being selected for award. Proposals may be accepted without such discussions and awards made on the basis of the initial offers so proposals should be complete and reflect the most favorable terms available from the Proposer(s).

Any commitments or representations made during these discussions, if conducted, may become formally recorded in the final contract.

Written or oral discussions/presentations for clarification may be conducted to enhance the Parish's understanding of any or all of the proposals submitted.

Neither negotiations or changes to vendor proposals will be allowed during these discussions. Proposals may be accepted without such discussions.

1.16 Acceptance of Proposal Content

The mandatory RFP requirements shall become contractual obligations if a contract ensues. Failure of the successful Proposer(s) to accept these obligations shall result in the rejection of the proposal.

1.17 Contract Negotiations

If for any reason the Proposer whose proposal is most responsive to the Parish's needs, price and other evaluation factors set forth in the RFP considered, does not agree to a contract, that proposal shall be rejected and the Parish may negotiate with the next most responsive Proposer. Negotiation may include revision of non-mandatory terms, conditions, and requirements. The Parish of Jefferson must approve the final contract form and issue a purchase order, if applicable, or contract, to complete the process.

1.18 Cancellation of RFP or Rejection of Proposals

The Parish of Jefferson reserves the right to reject any and all proposals received in response to this RFP, or to cancel this RFP if it is in the best interest of the Parish to do so.

1.19 Evaluation and Selection

All responses received as a result of this RFP are subject to evaluation by the Parish Evaluation Committee for the purpose of selecting the Proposer with whom the Parish shall contract.

To evaluate all proposals, a committee whose members have expertise in various areas has been selected. This committee will determine which proposals are reasonably susceptible of being selected for award. If required, written or oral discussions may be conducted with any or all of the Proposers to make this determination.

Written recommendation for award shall be made to the Jefferson Parish Council for the Proposer(s) whose proposal(s), conforming to the RFP, will be the most advantageous to the Parish of Jefferson, price and other factors considered.

The committee may reject any or all proposals if none are considered in the best interest of the Parish.

1.20 Award

1.20.1 Award shall be made to the Proposer(s) whose proposal, conforming to the RFP, will be the most advantageous to the Parish of Jefferson, considering price and other factors considered.

1.20.2 The award may be made on the basis of the initial offer or as noted in Part 1.15.

1.21 Notice of Intent to Award

The evaluation committee's recommendation for award shall be forwarded to the Jefferson Parish Council for selection.

After the selection of the Jefferson Parish Council, the Department will notify all unsuccessful Proposers as to the outcome of the evaluation process.

1.22 Insurance Requirements

Contractor shall furnish the Parish with certificates of insurance affecting coverage(s) required by the RFP (see Attachment 'A'). The certificates for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. The certificates are to be received and approved by the Parish before work commences. The Parish reserves the right to require completed certified copies of all required policies, at any time.

1.23 Subcontractor Insurance

NOT REQUIRED FOR THIS RFP.

1.24 Indemnification

Notwithstanding the above, the successful proposer shall protect, defend, indemnify, save and hold harmless the Parish of Jefferson, all parish departments, agencies, boards and commissions, its officers, agents, servants and employees, including volunteers, from and against any and all claims, demands, expense and liability arising out of injury or death to any person or the damage, loss or destruction of any property which may occur or in any way grow out of any act or omission of the successful proposer, its agents, servants, and employees and any and all costs, expense and/or attorney fees incurred by the successful proposer as a result of any claim, demands, and/or causes of action except those for claims, demands, and/or causes of action arising out of negligence of the Parish, its agents, and/or employees. The successful proposer agrees to investigate, handle, respond to, provide defense for and defend any

such claims, demand or suit at its sole expense and agrees to bear all other costs and expenses related thereto, even if it is groundless, false or fraudulent.

1.25 Fidelity Bond Requirements

NOT REQUIRED FOR THIS RFP.

1.26 Payment for Services

The Contractor shall invoice the Jefferson Parish Department of Inspection and Code Enforcement (Dangerous Building Abatement) at the completion of a job. Payments will be made by the Jefferson Parish Department of Inspection and Code Enforcement (Dangerous Building Abatement) approximately thirty (30) days after receipt of a properly executed invoice, and approval by the Jefferson Parish Department of Inspection and Code Enforcement (Dangerous Building Abatement). Invoices shall include the contract and order number, using department and product purchased. Invoices submitted without the referenced documentation will not be approved for payment until the required information is provided.

1.27 Termination

1.27.1 The Parish may terminate this contract for cause based upon the failure of the Contractor to comply with the terms and/or conditions of the contract; provided that the Parish shall give the Contractor written notice specifying the Contractor's failure. If within ten (10) days after receipt of such notice, the Contractor shall not have either corrected such failure and thereafter proceeded diligently to complete such correction, then the Parish may, at its option, place the Contractor in default and the contract shall terminate on the date specified in such notice. The Contractor may exercise any rights available to it under Louisiana Law to terminate for cause upon the failure of the Parish to comply with the terms and conditions of this contract; provided that the Contractor shall give the Parish written notice specifying the Parish's failure.

1.27.2 The Parish may terminate any contract entered into as a result of this RFP at any time by giving thirty (30) days written notice to the Contractor. The Contractor shall be entitled to payment for deliverables in progress, to the extent work has been performed satisfactorily.

1.27.3 The continuance of this contract is contingent upon the appropriation of funds to fulfill the requirements of the contract by the Jefferson Parish Council. If the Council fails to appropriate sufficient monies to provide for the continuation of the contract, or if such appropriation is reduced by the veto of the Parish President to prevent the total appropriation for the year from exceeding revenues for that year, or for any other lawful purpose, and the effect of such reduction is to provide insufficient monies for the continuation of the contract, the contract

shall terminate on the date of the beginning of the first fiscal year for which funds are not appropriated.

1.28 Assignment

Assignment of contract, or any payment under the contract, requires the advanced written approval of the Jefferson Parish Council, by Council resolution.

1.29 No Guarantee of Quantities

The Parish of Jefferson does not guaranty quantities.

The quantities referenced are estimated. In the event a greater or lesser quantity is needed, the right is reserved by the Parish to increase or decrease the amount, at the unit price stated in the proposal. The Parish of Jefferson does not obligate itself to contract for or accept more than their actual requirements during the period of this agreement, as determined by actual needs and availability of appropriated funds.

1.30 Audit of Records

The monitoring and auditing of the Contractor's records shall be allowed by the Parish of Jefferson Finance Department and any other appropriate Parish entities.

1.31 EEOC and ADA Compliance

The Contracting Party agrees to abide by the requirements of the following as applicable: Title VI and VII of the Civil Rights Act of 1964, as amended by the Equal Opportunity Act of 1972, Federal Executive Order 11246, the Federal Rehabilitation Act of 1973, as amended, the Vietnam Era Veteran's Readjustment Assistant Act of 1974, Title IX of the Education Amendments of 1972, the Age Discrimination in Employment Act of 1972, and the Contracting Party agrees to abide by the requirements of the American with Disabilities Act of 1990.

The Contracting Party shall keep informed of any comply with all federal, state and local laws, ordinances and regulations which affect his employees or prospective employees.

Any act of discrimination committed by the Contracting Party, or failure to comply with these statutory obligations, when applicable, shall be grounds for termination of this contract.

1.32 Record Retention

The Contractor shall maintain all records in relation to this contract for a period of at least three (3) years.

1.33 Record Ownership

All records, reports, documents, or other material related to any contract resulting from this RFP and/or obtained or prepared by the Contractor in connection with the performance of the services contracted for herein shall become the property of the Parish of Jefferson, and shall, upon request, be returned by Contractor to the Parish of Jefferson, at Contractor's expense, at termination or expiration of this contract.

1.34 Content of Contract/Order of Precedence

In the event of a conflict among documents, the order of precedence which shall govern is as follows: 1) the final contract; 2) the Request for Proposal (RFP) and addenda (if any); and 3) the contractor's proposal.

1.35 Contract Changes

No additional changes, enhancements, or modifications to any contract resulting from this RFP shall be made without the prior approval of the Jefferson Parish Council.

Changes to the contract include any change in: compensation; beginning/ending date of the contract; scope of work; and/or Contractor change through the Assignment of Contract process. Any such changes, once approved, will result in the issuance of an amendment to the contract.

1.36 Substitution of Personnel

The Parish intends to include in any contract resulting from this RFP the following condition:

Substitution of Personnel: If, during the term of the contract, the Contractor or subcontractor cannot provide the personnel as proposed and requests a substitution, that substitution shall meet or exceed the requirements stated herein. A detailed resume of qualifications and justification is to be submitted to the Parish for approval prior to any personnel substitution. It shall be acknowledged by the Contractor that every reasonable attempt shall be made to assign the personnel listed in the Contractor's proposal.

1.37 Force Majeure

The Contractor or Parish of Jefferson shall be exempted from performance under the contract for any period that the Contractor or Parish of Jefferson is prevented from performing any services in whole or in part as a result of an act of God, strike, war, civil disturbance, epidemic or court order, provided the Contractor or Parish of Jefferson has prudently and promptly acted to take any and all corrective steps that the Contractor or Parish of Jefferson can promptly perform. Subject to this provision, such nonperformance shall not be considered cause or grounds for termination for the contract.

1.38 Governing Law

All activities associated with this RFP process shall be interpreted under Louisiana Law. All proposals and contracts submitted are subject to provisions of the laws of the State of Louisiana and Jefferson Parish Code of Ordinances; purchasing rules and regulations; standard terms and conditions, including specifications listed in this RFP.

1.39 Claims or Controversies

Contractor does, by signing a contract pursuant to this RFP with the Parish, agree that the contract is made under the laws of the State of Louisiana, and for all purposes shall be interpreted in its entirety in accordance with the laws of said State. The Contractor hereby agrees and consents to the jurisdiction of the courts of the State of Louisiana over its person. The parties hereto agree that the sole and exclusive venue for any suit or proceeding brought pursuant to this contract shall be the 24th Judicial District Court for the Parish of Jefferson, State of Louisiana.

PART II – SCOPE OF WORK/SERVICES

2.1 Scope of Work/Services

Jefferson Parish Department of Inspection and Code Enforcement anticipates that various types of demolition projects will be required under these contracts, including dangerous building demolitions, both residential and commercial, debris removal, demolition of slabs, and the coring, draining and backfilling of pools. Contractor is to provide all necessary equipment, materials, transportation, and labor for said demolition services. Demolition projects must be accomplished in a quality and timely manner.

It should be noted that there likely will be cases when the services included within the scope of this RFP may be required on an emergency or urgent basis. Therefore, Jefferson Parish will consider in the award of any resulting contracts

the capabilities of Offerors to respond immediately when their service or services are required on an emergency or urgent basis.

2.2 Period of Agreement

The term of any contract resulting from this solicitation shall begin on (or about) March 1, 2010 and shall terminate on February 28, 2012.

2.3 Price Schedule

Proposer shall provide a price schedule for all requested items. Prices submitted shall be firm for the term of the contract. Prices should include delivery of items F.O.B. destination.

2.4 Deliverables

The deliverables listed in this section are the minimum desired from the successful Proposer. Every Proposer should describe what deliverables will be provided per their proposal, and how the proposed deliverables will be provided.

2.5 Location

Location of service to be performed is within unincorporated Jefferson Parish as per individual work orders issued for demolition services requested.

2.6 Proposal Elements

2.6.1 Financial

Proposers are to submit pricing as per the attached Pricing Schedule. All pricing columns must be completed.

If there are additional expenses to be considered, proposer must include an itemized listing of expenses or fees that are expected to be paid by the Parish.

2.6.2 Technical

Each Proposer should address how the firm will meet all the requirements of this RFP, with particular attention to:

Plans and/or schedule for implementation, or orientation, or installation, etc. (whichever is relevant to the RFP requirements).

Plans for training.

Provision for customer service, including personnel assigned, toll-free number, and account inquiry, etc.

Resumes for account manager, designated customer service representative(s) and any other key personnel to be assigned to this project, including those of subcontractors, if any.

References for at least three states, government agencies, or private firms for whom similar or larger scope services are currently being provided. Include a contact person and telephone number for each reference.

Information demonstrating the Proposer's financial stability (financial statements, annual reports, or similar data for the last three years).

Information demonstrating the Proposer's understanding of the nature and scope of this project.

Any other information deemed pertinent by the Proposer including terms and conditions which the Proposer wishes the Parish to consider.

PART III – EVALUATION

The following criteria will be evaluated when reviewing the proposals: The proposal will be evaluated in light of the material and the substantiating evidence presented to the Parish of Jefferson, not on the basis of what may be inferred.

3.1 Financial Proposal (Maximum of 25 Points)

The following financial criteria will be evaluated:

Proposers are to submit pricing as per the attached Pricing Schedule. All pricing columns must be completed.

If there are additional expenses to be considered, proposer must include an itemized listing of expenses or fees that are expected to be paid by the Parish.

The information provided in response to this section will be used in the Financial Evaluation to calculate lowest evaluated cost.

3.2 Technical Proposal (Maximum of 75 Points)

The following criteria are of importance and relevance to the evaluation of this RFP. Such factors, listed in order of importance, may include but are not limited to:

Ability, Capacity, Skill and Financial Strength to provide requested demolition services in a quality and timely manner. (25 points)

Past performance (25 points)

Responsiveness and feasibility, including understanding of needs, overall approach/philosophy to administering its contract, proposed contract team and organizational structure and proposed service quality program. (25 points)

PART IV. – PERFORMANCE STANDARDS

4.1 Performance Requirements

Contractor is to meet with the inspector to measure property before demolition and after demolition to assure the work is completed correctly.

Contractor is to complete demolition work within fourteen (14) days of receipt of work order. It is contractor's responsibility to secure all disconnects prior to demolition and provide sewer disconnects as well as obtain demolition permits from the Department of Inspection and Code Enforcement. Disconnect requests are to be directed by contractor to the utility representatives.

Contractor is responsible for permit and filing fees.

Each demolition contractor should have more than one demolition crew to perform Parish work at all times.

ALL DEQ requirements/regulations for asbestos must be met on commercial properties.

Contractor shall supply plywood sheeting and associated hardware for boarding up abandoned property in accordance with Inspection and Code Enforcement guidelines for securing a building declared dangerous as per specifications and drawings attached and identified as "Securing a Building Declared Dangerous" (Attachment "C").

Contractor must coordinate with the Department of Inspection and Code Enforcement to assure efficient, effective, and cost-effective project completion, and to minimize any adverse impact on business and the general public.

Mobilization and demobilization charges are not allowed during the performance of this proposed contract.

Without exception, the potential contractor and subcontractors, if any, must comply with all local, state, and federal regulations regarding these matters during the performance of this contract.

Contractor must maintain a clear line of communication with Jefferson Parish and the Department of Inspection and Code Enforcement.

Contractor must maintain project records of expenditures, deliverables, and progress reports.

Contractor must comply with all applicable local, state, and federal laws, rules, regulations, and other legal requirements, including those regarding licenses and permits, safety and the environment, and the disposal of hazardous and potentially hazardous materials.

Contractor must secure all permits and approvals from the federal, state and local governments in the name of the contractor necessary for the performance of the required services.

Contractor must maintain safe working conditions by installing, operating, maintaining and protecting temporary facilities in a manner that will be safe, non-hazardous, sanitary, and protective of persons and property. The contractor shall provide all necessary barricades, signs and take all necessary precautions to protect buildings, property, personnel and the public.

Contractor must execute daily cleaning procedures to ensure that buildings, grounds, and public properties are maintained free from accumulations of waste materials and rubbish.

Contractor shall be responsible for prompt removal and proper disposal of all debris that may be a result of services under this proposed contract.

4.2 Performance Measurement/Evaluation

These include:

Does the Offeror demonstrate an understanding of Jefferson Parish's needs and proposed approach to the project?

Does the Offeror possess the ability, experience, capacity, skill, and financial resources to provide the service?

Can the Offeror take upon itself the responsibilities set forth in the RFP and resultant contract and produce the required outcomes timely?

Has the Offeror performed satisfactorily in previous contracts of similar size and scope; or, if the prime contractor has not performed a contract of similar size and scope, has it otherwise demonstrated its capability to perform the contract Jefferson Parish seeks to establish through this RFP?

Does the Offeror propose to perform the work at a fair and reasonable cost?

Does the Offeror possess the necessary contractor's license to perform the work?

ATTACHMENT "A"

INSURANCE REQUIREMENTS

All insurance requirements shall conform to Jefferson Parish Resolution No. 105529 dated 5/17/06.

The proposer shall not commence work under this contract until it has obtained insurance and complied with the insurance requirements of the specifications and Resolution No. 105529.

WORKER'S COMPENSATION INSURANCE

As required by Louisiana State Statute, exception; Employer's Liability, Section B shall be \$1,000,000.00 per occurrence when Work is to be over water and involves maritime exposures to cover all employees not covered under the State Worker's Compensation Act, otherwise this limit shall be no less than \$500,000.00 per occurrence.

COMMERCIAL GENERAL LIABILITY

Shall provide limits not less than the following: \$500,000.00 Combined Single Limit per occurrence for bodily injury and property damage.

COMPREHENSIVE AUTOMOBILE LIABILITY

Bodily Injury Liability \$1,000,000.00 per person; \$1,000,000.00 each occurrence.
Property Damage Liability \$1,000,000.00 each occurrence.

DEDUCTIBLES

No insurance required shall include a deductible greater than \$10,000.00. The cost of the deductible is borne by the contractor.

UMBRELLA LIABILITY COVERAGE

An umbrella policy or excess may be used to meet minimum requirements.

CONSTRUCTION AND RENOVATION PROJECTS REQUIRE THE FOLLOWING:

OWNER'S PROTECTIVE LIABILITY – Not Applicable for this project.

To be for the same limits of liability for bodily injury and property damage liability established for commercial general liability.

BUILDER'S RISK INSURANCE – Not Applicable for this project.

The contractor shall maintain Builder's Risk at his own expense to insure both the owner (Parish of Jefferson) and contractor as their interest may appear.

ATTACHMENT B
Jefferson Parish Department of Inspection and Enforcement
Demolition Services - Schedule of Unit Price Bid Items

Item Number	Item Description with Unit Price Written in Words	Unit Price	
		Dollars	Cents
1	Demolition, Raised Pier Construction, Single Story or First Floor of Multi-Story Construction: At _____ dollars and _____ cents; per SQUARE FOOT		
2	Demolition, Raised Pier Construction, Second Story and each Additional Story: At _____ dollars and _____ cents; per SQUARE FOOT		
3	Demolition, Reinforced Concrete Slab-on-Grade Construction, Single Story or First Floor of Multi-Story Construction, including Demolition and Removal of Slab, Cutting Existing Piling Three (3) Feet Below Grade and Backfilling with Granular Material (Batture Sand): At _____ dollars and _____ cents; per SQUARE FOOT		
4	Demolition, Reinforced Concrete Slab-on-Grade Construction, Second Story and each Additional Story: At _____ dollars and _____ cents; per SQUARE FOOT		
5	Demolition, Reinforced Concrete Slab-on-Grade Only, Including Demolition and Removal of Slab, Cutting Existing Piling Three (3) Feet Below Grade and Backfilling with Batture Sand: At _____ dollars and _____ cents; per SQUARE FOOT		

ATTACHMENT B
Jefferson Parish Department of Inspection and Enforcement
Demolition Services - Schedule of Unit Price Bid Items

Item Number	Item Description with Unit Price Written in Words	Unit Price	
		Dollars	Cents
6	Removal, Hauling and Disposal of Existing Debris, (Debris not Generated By Demolition Activities): At _____ dollars and _____ cents; per CUBIC YARD		
7	Removal, Hauling and Disposal of Asbestos Containing Roofing Materials: At _____ dollars and _____ cents; per SQUARE FOOT		
8	Removal, Hauling and Disposal of Asbestos Containing Flooring Materials: At _____ dollars and _____ cents; per SQUARE FOOT		
9	Removal, Hauling and Disposal of Asbestos Siding, Sheathing and Insulation Materials: At _____ dollars and _____ cents; per SQUARE FOOT		
Item Number	Description	Unit Price	Total Price
10	Ceiling and Wall Texture Removal At _____ dollars and _____ cents; per SQUARE FOOT		
11	Machine-Placed Granular Material Backfill (Sugar Sand) for Backfill and Grading of Property, Swimming Pools, Excavation, Etc., Upon Completion of Demolition: At _____ dollars and _____ cents; per CUBIC YARD		

ATTACHMENT B
Jefferson Parish Department of Inspection and Enforcement
Demolition Services - Schedule of Unit Price Bid Items

Item Number	Item Description with Unit Price Written in Words	Unit Price	
		Dollars	Cents
12	Hand-Placed Granular Material Backfill (Sugar Sand) for Backfill and Grading of Property, Swimming Pools, Excavation, Etc., Upon Completion of Demolition, Where Site Restrictions Preclude Use of Machinery: At _____ dollars and _____ cents; per CUBIC YARD		
13	Removal, Hauling and Disposal of Septic Tank, Including Inlet Line and Leach Field Lines: At _____ dollars and _____ cents; per EACH		
14	Capping of Existing Sewer House Connection: At _____ dollars and _____ cents; per EACH		
15	Capping of Existing Water House Connection: At _____ dollars and _____ cents; per EACH		
16	Capping of Existing Gas House Connection: At _____ dollars and _____ cents; per EACH		
17	Removal, Hauling and Disposal of Wooden Fence, Including Gates, Fence Posts, and Post Foundations: At _____ dollars and _____ cents; per LINEAR FOOT		

ATTACHMENT B
Jefferson Parish Department of Inspection and Enforcement
Demolition Services - Schedule of Unit Price Bid Items

Item Number	Item Description with Unit Price Written in Words	Unit Price	
		Dollars	Cents
18	Removal, Hauling and Disposal of Chain Link Fence, Including Gates, Fence Posts, and Post Foundations: At _____ dollars and _____ cents; per LINEAR FOOT		
19	Removal, Hauling and Disposal of Ornamental Iron Fence, Including Gates, Fence Posts, and Post Foundations: At _____ dollars and _____ cents; per LINEAR FOOT		
20	Furnish all Necessary Plywood, Hardware, Tools, Labor and Incidental to Secure Abandoned Property, In Accordance with the Requirements of Attachment C - "SECURING A BUILDING DECLARED DANGEROUS": At _____ dollars and _____ cents; per SQUARE FOOT OPENING		
21	Furnish all Necessary Chains, Padlocks, Keys, Hardware, Tools, Labor and Incidental to Secure Open Gates By Means of Padlock at Abandoned Property: At _____ dollars and _____ cents; per EACH		
22	Furnish all Necessary Hardware, Tools, Labor and Incidental to Secure Open Gates By Means of Screws/Mechanical Fasteners at Abandoned Property: At _____ dollars and _____ cents; per EACH		

ATTACHMENT B
Jefferson Parish Department of Inspection and Enforcement
Demolition Services - Schedule of Unit Price Bid Items

Item Number	Item Description with Unit Price Written in Words	Unit Price	
		Dollars	Cents
23	Furnish all Equipment, Pumps, Hoses, Tools, Labor and Incidental to Draining Swimming Pools: At _____ dollars and _____ cents; per EACH		
24	Furnish all Equipment, Tools, Labor and Incidental to Perforate In-Ground Swimming Pools, Prior to Backfilling; with 4" Diameter Hole per 10 Square Feet of Pool Bottom for Ground Water Relief: At _____ dollars and _____ cents; per EACH HOLE		
25	Removal, Hauling and Disposal of Above-Ground Swimming Pool, After Draining: At _____ dollars and _____ cents; per EACH		

ATTACHMENT "B" (CONTINUED)

MEASUREMENT AND PAYMENT:

1. Structure Demolition – Measurement shall be made by measuring the area of the structure within the perimeter walls, whether the walls are standing or not. Measurement will be made to the nearest square foot. Attachments such as covered patios or porches will not be measured for payment but will be considered as incidental to the work and therefore removed and disposed. Only detached garages of similar construction to the main structure will be measured for payment.
2. Multi-Story structure – Multiple story structures are defined as structures with multiple levels of living area containing fixed stairways to the multiple levels. The second and subsequent levels may be measured by estimating the area within the second and subsequent level perimeter walls from the ground level at the Parish's discretion.

3. Asbestos related items:

A. Caulk Removal from Exterior Windows

1. *Measurement:*

Caulk removal from exterior windows will be measured in place on a linear foot basis to the nearest foot.

2. *Payment:*

Payment for this item shall be made at the unit price per linear foot. Price and payment shall be full compensation for material, labor, equipment, demolition, encapsulation, Work Plan development, personal protective equipment (PPE), monitoring, temporary measures, and any other related or incidental items necessary to complete the Work in for which separate payment is not provided under other items on the Pricing Schedule.

B. Ceiling Texture Removal

1. *Measurement:*

Measurement shall be made in place on a per square foot basis using mean length and width for ceiling texture removal as directed by the Asbestos Consultant.

2. *Payment:*

Payment for this item shall be made at the unit price per square foot. Price and payment shall be full compensation for material, labor, equipment, demolition, encapsulation, Work Plan development, PPE, monitoring, temporary measures, and any other related or incidental items not provided under the Pricing Schedule.

C. Floor Tile Removal (On-Slab Pre-Demo, On-Slab Post-Demo, On Raised Flooring)

1. *Measurement:*

Measurement shall be in place on a per square foot basis using mean length and width for floor tile removal as directed by the Asbestos Consultant.

2. *Payment:*

Payment for this item shall be made at the unit price per square foot. Floor tile includes mastic (in accordance with applicable regulations), other adhesives, and fiber backing. Price and payment shall be full compensation for materials, labor, equipment, demolition, encapsulation, Work Plan development, PPE, monitoring, temporary measures, and any other related or incidental items necessary to complete the Work for which separate payment is not provided under other items on the Pricing Schedule.

D. Shingle Removal

1. *Measurement:*

Measurement shall be in place on a per square foot basis using mean length and width for shingle removal as directed by the Asbestos Consultant.

2. *Payment:*

Payment for this item shall be made at the unit price per square foot. Price and payment shall be full compensation for material, labor, equipment, demolition, encapsulation,

Work Plan development, PPE, monitoring, temporary measures, and any other related or incidental items necessary to complete the Work for which separate payment is not provided under other items on the Pricing Schedule.

E. Sheet Flooring Removal

1. *Measurement:*

Measurement shall be in place on a per square foot basis using mean length and width for sheet flooring removal as directed by the Asbestos Consultant.

2. *Payment:*

Payment for this item shall be made at the unit price per square foot. Price and payment shall be full compensation for material, labor, equipment, demolition, encapsulation, Work Plan development, PPE, monitoring, temporary measures, and any other related or incidental items necessary to complete the Work for which separate payment is not provided under other items on the Pricing Schedule.

F. Wall Texture Removal

1. *Measurement:*

Measurement shall be in place on a per square foot basis using mean length and width for wall texture removal as directed by the Asbestos Consultant.

2. *Payment:*

Payment for this item shall be made at the unit price per square foot. Price and payment shall be full compensation for material, labor, equipment, demolition, encapsulation, Work Plan development, PPE, monitoring, temporary measures, and any other related or incidental items necessary to complete the Work not provided under other items on the Pricing Schedule.

G. Multi-Layered Roof Cap Removal

1. *Measurement:*

Measurement shall be in place on a per square foot basis using mean length and width for multi-layered roof cap removal as directed by the Asbestos Consultant.

2. *Payment:*

Payment for this item shall be made at the unit price per square foot. Price and payment shall be full compensation for material, labor, equipment, demolition, encapsulation, Work Plan development, PPE, monitoring, temporary measures, and any other related or incidental items necessary to complete the Work for which separate payment is not provided under other items on the Pricing Schedule.

H. Rubber Overlayment Removal

1. *Measurement:*

Measurement shall be in place on a per square foot basis using mean length and width for rubber overlayment removal as directed by the Asbestos Consultant.

2. *Payment:*

Payment for this item shall be made at the unit price per square foot. Price and payment shall be full compensation for material, labor, equipment, demolition, encapsulation, Work Plan development, PPE, monitoring, temporary measures, and any other related or incidental items necessary to complete the Work for which separate payment is not provided under other items on the Pricing Schedule.

I Roof Felt Removal

1. *Measurement:*

Measurement shall be in place on a per square foot basis using mean length and width for roof felt removal as directed by the Asbestos Consultant.

2. *Payment:*

Payment for this item shall be made at the unit price per square foot. Price and payment shall be full compensation for material, labor, equipment, demolition, encapsulation, Work Plan development, PPE, monitoring, temporary measures, and any other related or incidental items necessary to complete the Work for which separate payment is not provided under other items on the Pricing Schedule.

J. Panel Adhesive Removal

1. *Measurement:*

Measurement shall be in place on a per square foot basis using mean length and width for panel adhesive removal as directed by the Asbestos Consultant.

2. *Payment:*

Payment for this item shall be made at the unit price per square foot. Price and payment shall be full compensation for material, labor, equipment, demolition, encapsulation, Work Plan development, PPE, monitoring, temporary measures, and any other related or incidental items necessary to complete the Work for which separate payment is not provided under other items on the Pricing Schedule.

K. Transite Roofing Removal

1. *Measurement:*

Measurement shall be in place on a per square foot basis using mean length and width for panel adhesive removal as directed by the Asbestos Consultant.

2. *Payment:*

Payment for this item shall be made at the unit price per square foot. Price and payment shall be full compensation for material, labor, equipment, demolition, encapsulation, Work Plan development, PPE, monitoring, temporary measures, and any other related or incidental items necessary to complete the Work for which separate payment is not provided under other items on the Pricing Schedule.

L. Transite Siding Removal

1. *Measurement:*

Measurement shall be in place on a per square foot basis using mean length and width for panel adhesive removal as directed by the Asbestos Consultant.

2. *Payment:*

Payment for this item shall be made at the unit price per square foot. Price and payment shall be full compensation for material, labor, equipment, demolition, encapsulation, Work Plan development, PPE, monitoring, temporary measures, and any other related or incidental items necessary to complete the Work for which separate payment is not provided under other items on the Pricing Schedule.

M. Roof Tar Removal

1. *Measurement:*

Measurement shall be in place on a per square foot basis using mean length and width for roof tar removal as directed by the Asbestos Consultant. This item includes roof tar used as the primary roofing material and that used in a roof patching type application.

2. *Payment:*

Payment for this item shall be made at the unit price per square foot. Price and payment shall be full compensation for material, labor, equipment, demolition, encapsulation, Work Plan development, PPE, monitoring, temporary

measures, and any other related or incidental items necessary to complete the Work for which separate payment is not provided under other items on the Pricing Schedule.

N. Transite Q-Decking (Corrugated) Removal

1. *Measurement:*

Measurement shall be in place on a per square foot basis using mean length and width for Transite Q-Decking removal as directed by the Asbestos Consultant.

2. *Payment:*

Payment for this item shall be made at the unit price per square foot. Price and payment shall be full compensation for material, labor, equipment, demolition, encapsulation, Work Plan development, PPE, monitoring, temporary measures, and any other related or incidental items necessary to complete the Work for which separate payment is not provided under other items on the Pricing Schedule.

O. External Wall Q-Decking (Corrugated) Removal

1. *Measurement:*

Measurement shall be in place on a per square foot basis using mean length and width for external wall Q-Decking removal as directed by the Asbestos Consultant.

2. *Payment:*

Payment for this item shall be made at the unit price per square foot. Price and payment shall be full compensation for material, labor, equipment, demolition, encapsulation, Work Plan development, PPE, monitoring, temporary measures, and any other related or incidental items necessary to complete the Work for which separate payment is not provided under other items on the Pricing Schedule.

P. Torch Down Roofing Removal

1. *Measurement:*

Measurement shall be in place on a per square foot basis using mean length and width for torch down roofing removal as directed by the Asbestos Consultant.

2. *Payment:*

Payment for this item shall be made at the unit price per square foot. Price and payment shall be full compensation for material, labor, equipment, demolition, encapsulation, Work Plan development, PPE, monitoring, temporary measures, and any other related or incidental items necessary to complete the Work for which separate payment is not provided under other items on the Pricing Schedule.

Q. Mop Down Roofing Removal

1. *Measurement:*

Measurement shall be in place on a per square foot basis using mean length and width for mop down roofing removal as directed by the Asbestos Consultant.

2. *Payment:*

Payment for this item shall be made at the unit price per square foot. Price and payment shall be full compensation for material, labor, equipment, demolition, encapsulation, Work Plan development, PPE, monitoring, temporary measures, and any other related or incidental items necessary to complete the Work for which separate payment is not provided under other items on the Pricing Schedule.

R. Built-Up Roofing Removal

1. *Measurement:*

Measurement shall be in place on a per square foot basis using mean length and width for built-up roofing removal as directed by the Asbestos Consultant.

2. *Payment:*

Payment for this item shall be made at the unit price per square foot. Price and payment shall be full compensation for material, labor, equipment, demolition, encapsulation, Work Plan development, PPE, monitoring, temporary measures, and any other related or incidental items necessary to complete the Work for which separate payment is not provided under other items on the Pricing Schedule.

S. Fiber Roll Roofing Removal

1. *Measurement:*

Measurement shall be in place on a per square foot basis using mean length and width for fiber roll roofing removal as directed by the Asbestos Consultant.

2. *Payment:*

Payment for this item shall be made at the unit price per square foot. Price and payment shall be full compensation for material, labor, equipment, demolition, encapsulation, Work Plan development, PPE, monitoring, temporary measures, and any other related or incidental items necessary to complete the Work for which separate payment is not provided under other items on the Pricing Schedule.

SECURING A BUILDING DECLARED DANGEROUS

- A. Building shall receive sufficient maintenance, rehabilitation, demolition or removal to assure all rights of way are clear, safe and free for use and building does not constitute a hazard to safety, public health or public welfare.
- B. All exterior openings, including but not limited to windows, doors, fixed glass walls shall be barricaded in such a manner as to insure a positive system against ingress.
 1. When repairs are actually being made, then doors used as a means of entry shall have dead bolt locks keyed from both sides. At all other times, all doors, including means of entry shall be barricaded.
 2. Barrier/barricade facing material shall not be less than 5 ply rough or sanded plywood, structural exterior grade CD, as follows:
 - a. single 5/8" thick sheet for spans¹ up to and including 4'6".
 - b. single 1-1/2" thick sheet or two 5/8" thick sheets glued together and attached with 1-1/8" long 6 gauge (.138 inch diameter) wood screws spaced not more than 18" on center in each direction for spans 4'7" up to and including 7'6".
 - c. Spans of more than 7'6" shall be engineered by an engineer licensed to practice in the State of Louisiana.²
 3. Attachment of barrier material to building shall not be less than the following:
 - a. one quarter (1/4") inch diameter lag bolts spaced not more than twelve (12) inches on center around opening. Pilot or lead holes 5/32" diameter shall be used on placement of all lag bolts. Minimum length of lag bolt shall be three (3) inches and minimum penetration into wood studs at jams, and

¹Span is normally the smaller measured distance between parallel edge supports of the two possible perpendicular support conditions.

²All work covered by this section may be performed by an engineer licensed to practice in the State of Louisiana.

double 2 bys at heads and sills of openings shall be 1-1/2". Lag bolts shall have steel washers placed between plywood and lag bolt head. Lag bolts shall be placed from inside structure and drawn up tight against interior face.

- b. Three (3) inch long drywall (sheetrock) screws placed not more than six (6) inches on center around opening may be used in lieu of lag bolts. These screws should be placed with battery powered screwdrivers. Flat-head of screw shall be even with plywood face or countersunk.

- 4. Exposed joints between plywood sheets of barrier/barricade facing material shall be reinforced with a 2 x 6 layed flat against and centered on the exposed joint line. Two (2) inch long, six (6) gauge, wood screws shall be placed on each side of the joint at not more than six (6) inches on center. There shall be not more than one interior joint in any eight (8) foot section.

- 5. Plywood edge at floor joint (door opening barrier location) (see sketch #5) shall be reinforced with a 2 x 4 layed flat against plywood and attached to plywood with six (6) gauge, two (2) inch long screws six (6) inches on center.

- C. Barriers on all exterior openings shall provide a solid covering without large cracks, slots, holes and/or blockouts.

See sketches #1 and #2 for general description of basic wall framing for wood frame door and window openings.

See sketches #3, #4 or #5 for examples of a barrier placed on inside of building over a door and over a window.

See sketches #5 and #6 for example of a barrier placed on outside wall face. This method may be more appropriate for masonry wall construction.

The above referenced sketches #3, #4, #5, and #6 shown on the following pages are examples of barriers acceptable to the Housing Official. Other solutions may satisfy the design criteria and intent described below and are acceptable if approved by the Housing Official and sealed by a Professional Engineer.

- D. Design Criteria: Minimum uniform load of thirty-five (35) pounds per square foot live load on barrier facing material between supports at openings. Minimum point concentrated load of 250# applied at any point in opening to be protected.

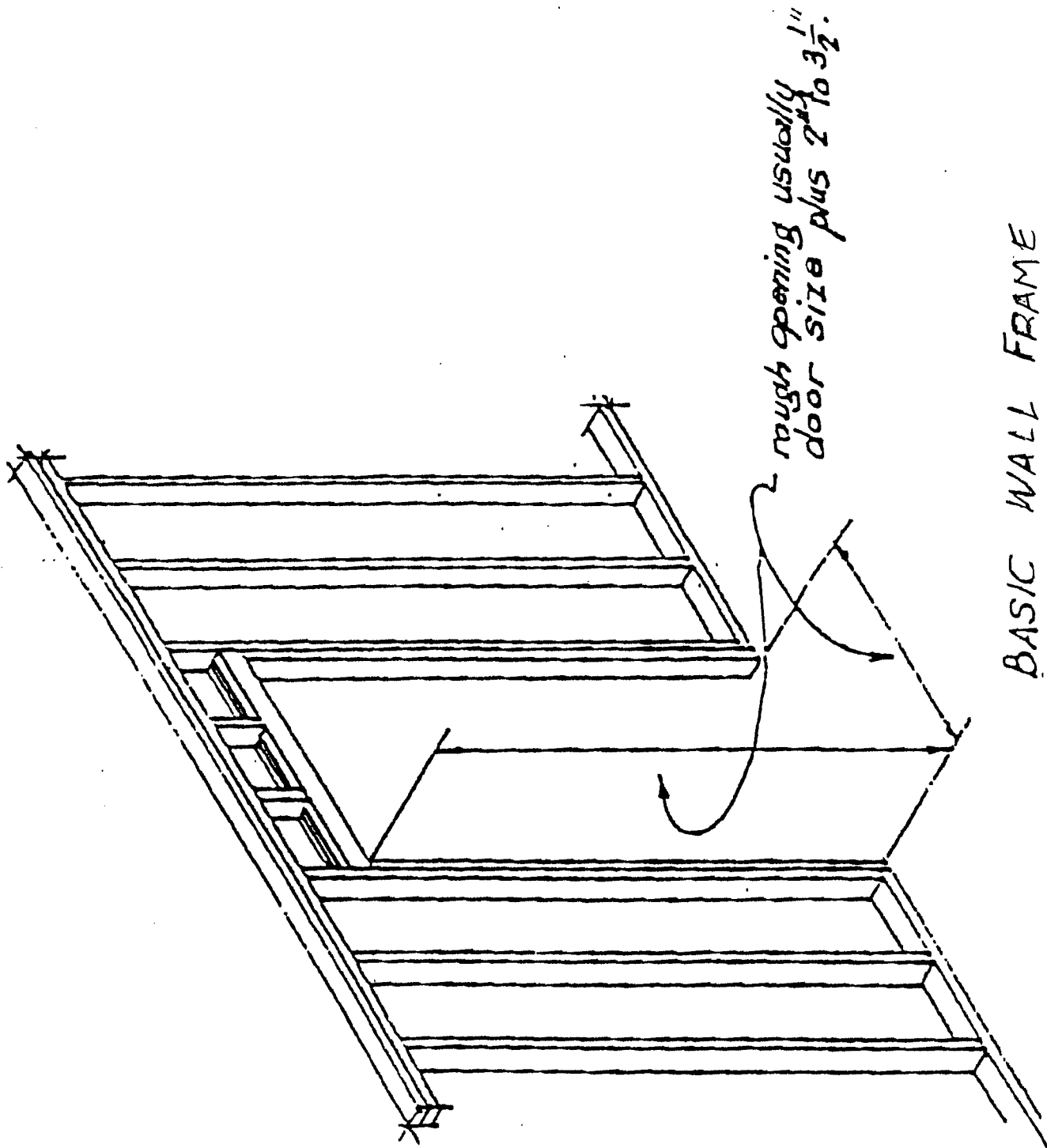
Minimum 350# concentrated load applied midway between attachment devices placed along each side or edge.

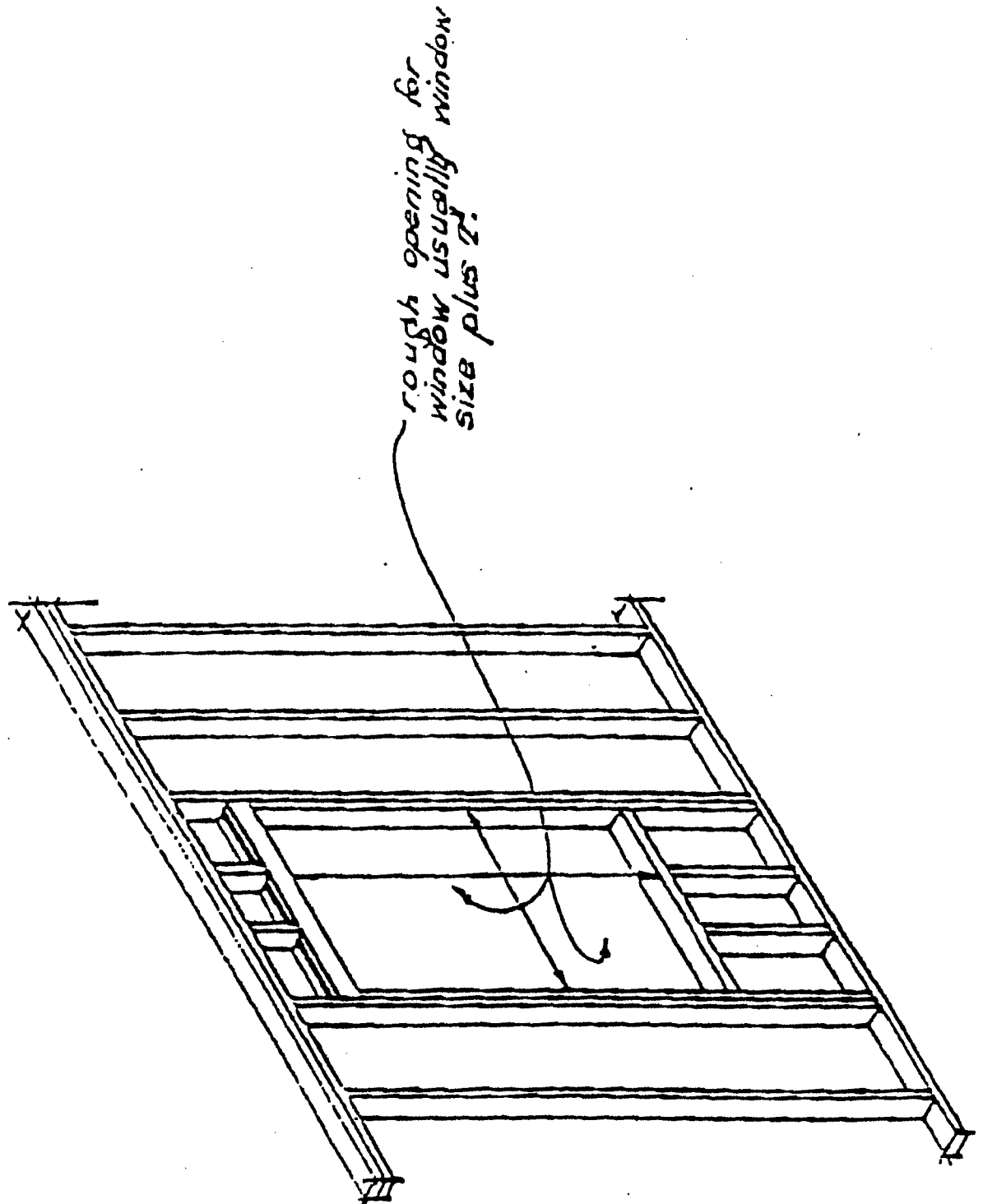
Minimum 350# resistance for each group/single attachment device location.

Attachment devices shall be either lag bolts or screws placed from the inside or carriage bolts with bolt head positioned on outside of the structure.

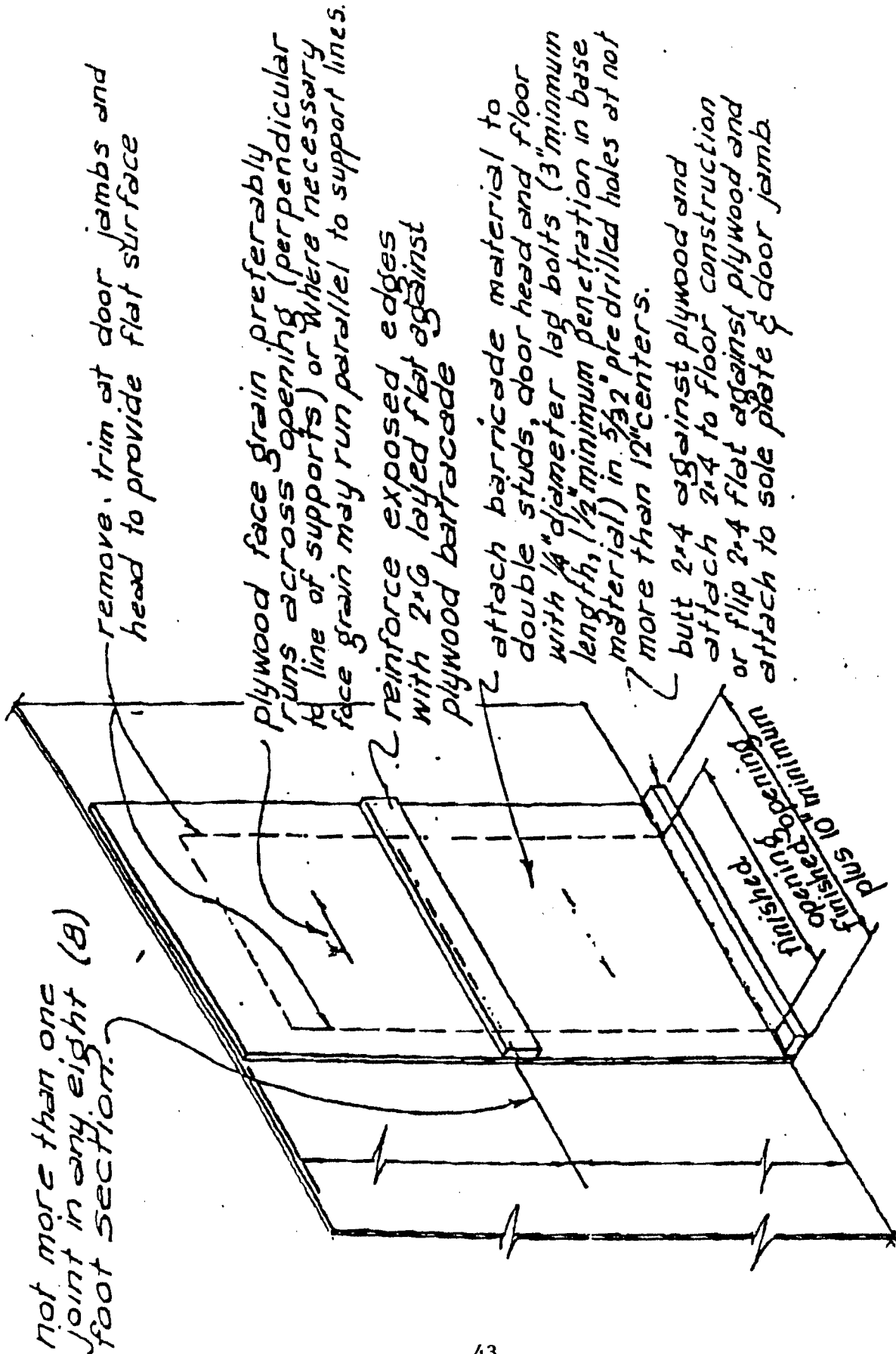
Design intent is to provide a barrier that will support a nominal uniform load. Edges of barrier material shall be sufficiently strong and/or protected to resist or be protected against prying action. Attachment devices shall not be available for dismantle or manipulation from exterior.

Load duration factor of 1.33 is allowed for all material and attachment devices. Wet or dry conditions of use shall be as specified in the code.

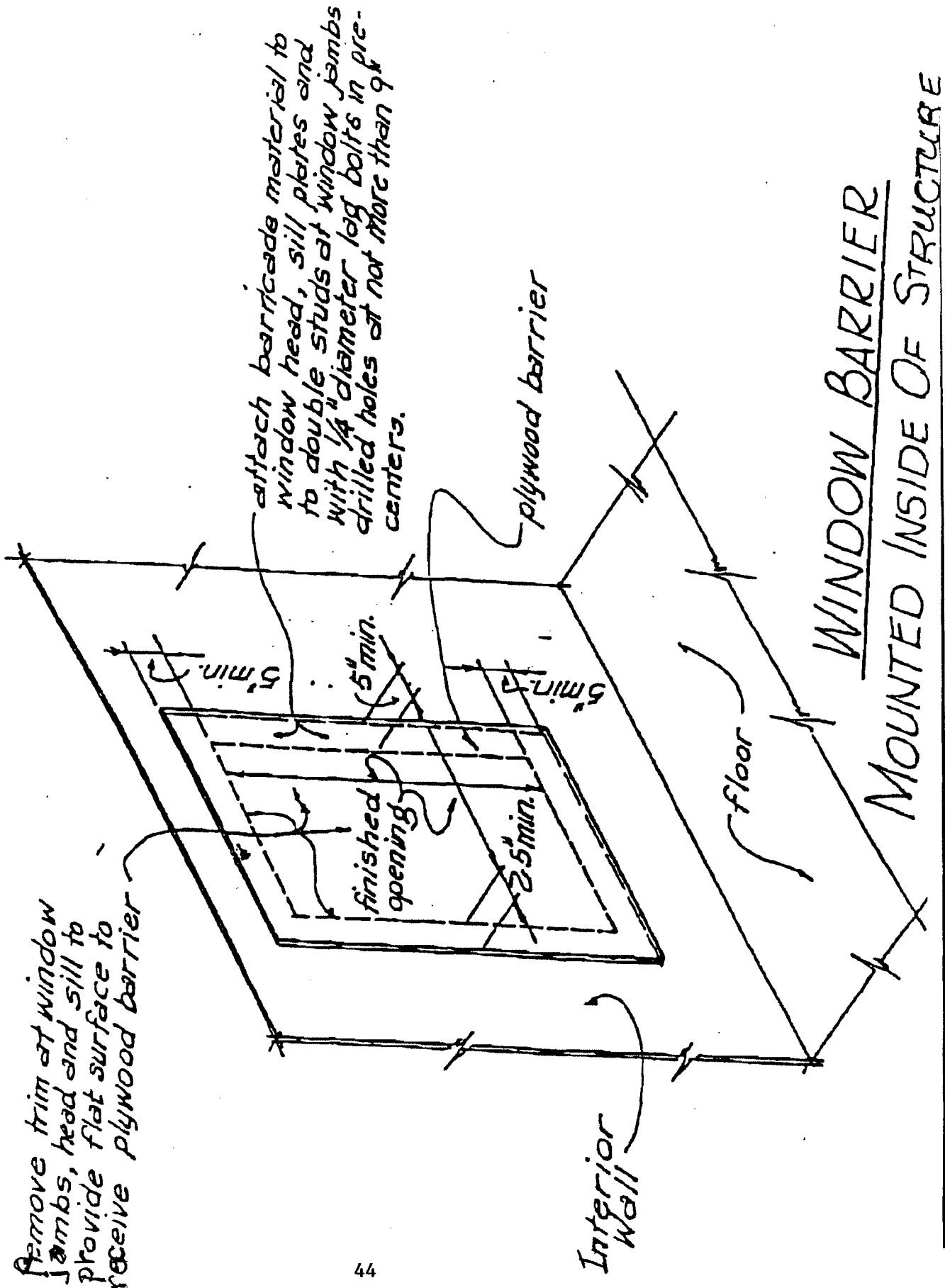


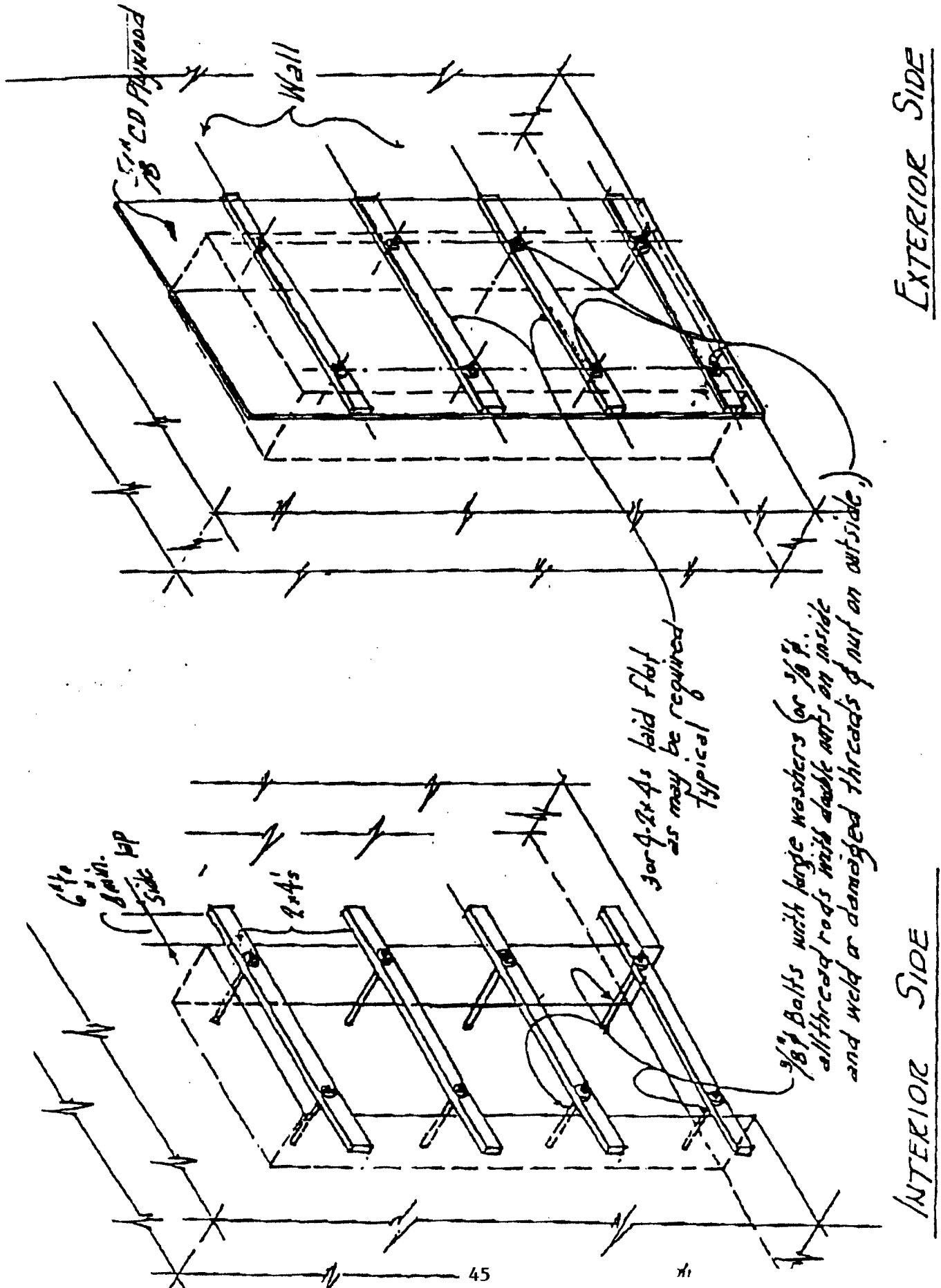


BASIC WALL FRAME



DOOR BARRIER MOUNTED INSIDE OF STRUCTURE





WINDOW OR DOOR BARRIER DETAIL
MANUAL 7-141

CORPORATE RESOLUTION

EXCERPT FROM MINUTES OF MEETING OF THE BOARD OF DIRECTORS OF

INCORPORATED.

AT THE MEETING OF DIRECTORS OF _____
INCORPORATED, DULY NOTICED AND HELD ON _____,
A QUORUM BEING THERE PRESENT, ON MOTION DULY MADE AND SECONDED. IT
WAS:

RESOLVED. THAT _____, BE AND IS HEREBY
APPOINTED, CONSTITUTED AND DESIGNATED AS AGENT AND ATTORNEY-IN-
FACT OF THE CORPORATION WITH FULL POWER AND AUTHORITY TO ACT ON
BEHALF OF THIS CORPORATION IN ALL NEGOTIATIONS, BIDDING, CONCERNS
AND TRANSACTIONS WITH THE PARISH OF JEFFERSON OR ANY OF ITS AGENCIES,
DEPARTMENTS, EMPLOYEES OR AGENTS, INCLUDING BUT NOT LIMITED TO, THE
EXECUTION OF ALL BIDS, PAPERS, DOCUMENTS, AFFIDAVITS, BONDS, SURETIES,
CONTRACTS AND ACTS AND TO RECEIVE AND RECEIPT THEREFOR ALL
PURCHASE ORDERS AND NOTICES ISSUED PURSUANT TO THE PROVISIONS OF
ANY SUCH BID OR CONTRACT, THIS CORPORATION HEREBY RATIFYING,
APPROVING, CONFIRMING, AND ACCEPTING EACH AND EVERY SUCH ACT
PERFORMED BY SAID AGENT AND ATTORNEY-IN-FACT.

I HEREBY CERTIFY THE FOREGOING TO BE
A TRUE AND CORRECT COPY OF AN
EXCERPT OF THE MINUTES OF THE
ABOVE DATED MEETING OF THE BOARD
OF DIRECTORS OF SAID CORPORATION,
AND THE SAME HAS NOT BEEN
REVOKED OR RESCINDED.

SECRETARY-TREASURER

DATE

RFP 0202

The Jefferson Parish Department of Purchasing is soliciting Request for Proposals (RFP'S) from firms interested in providing "for a two-year contract for Dangerous Building Demolition and Debris Removal" for Jefferson Parish Department of Inspection and Code Enforcement, in accordance with the terms, conditions and specifications outlined in the Request for Proposal (RFP)

Request for Proposals will be received until 4:00 p.m. Local Time on: Wednesday, January 6, 2010.

(Type Name of Person Authorized to Sign)

(Company Name and LA. License number if required)

(Street Address)

(City, State, Zip Code)

(Area Code) (Phone Number) (Area Code) (Fax Number)

(Signature of Person Authorized to Sign)

(Title of Person Authorized to Sign)

This RFP must be signed by an authorized Representative of the Company/Firm for RFP to be valid. RFP package, including instructions and specifications, must be returned in its entirety for RFP to be valid. Signing indicates you have read and comply with the Instructions and Conditions.

REQUEST FOR PROPOSAL

RFP 0202

Jefferson Parish Department of Purchasing is soliciting **Request for Proposals (RFP'S)** from firms interested in providing "for a two-year contract for Dangerous Building Demolition and Debris Removal" for the Jefferson Parish Department of Inspection and Code Enforcement.

Evaluation Criteria:

Financial Proposal	25 Points
Technical Proposal	75 Points

1. TECHNICAL APPROACH (25 points)

- A. Ability, Capacity, Skill and Financial Strength to provide requested demolition services in a quality and timely manner. (25 points)**
- B. Past Performance (25 points)**
- C. Responsiveness and feasibility, including understanding of needs, overall approach/philosophy to administering its contract, proposed contract team and organizational structure and proposed service quality program. (25 points)**

2. FINANCIAL PROPOSAL

(25 points)

TOTAL (Financial and Technical) Maximum Points of 100

Proposal or Proposals scoring the highest total shall be considered to represent best value and will be recommended to the Jefferson Parish Council for award.

Pre-Proposal Conference: December 18, 2009 @ 10:00 A.M. in the
JEFFERSON PARISH PURCHASING DEPARTMENT
GENERAL GOVERNMENT BUILDING,
200 DERBIGNY STREET, STE 4400
GRETN, LA 70053

REQUEST FOR PROPOSALS WILL BE RECEIVED IN THE:

JEFFERSON PARISH PURCHASING DEPARTMENT
GENERAL GOVERNMENT BUILDING
200 DERBIGNY STREET, STE 4400
GRETN, LA 70053

UNTIL **4:00 P.M.** LOCAL TIME ON **WEDNESDAY, January 6, 2010**

The Jefferson Parish Council reserves the right to accept or reject any and all proposals, in whole or part and waive informalities, pursuant to the law.

| Specifications are available gratis from: www.jeffparish.net/bids (click on Bid Downloads) or
Jefferson Parish Purchasing Department
General Government Building
200 Derbigny Street, Ste. 4400
Gretna, LA 70053
(504) 364-2678

Patricia Lassalle
Director
Purchasing Department

Rene' T. Poole, CPPB
Chief Buyer
Purchasing Department

**ADV. TIMES PICAYUNE OFFICIAL JOURNAL:
December 3, 10 and 17, 2009**